CIVICA

OPAS-G2/Trac integration

Enhancing applicants experience and reducing time to hire

The integration of occupational health and recruitment management software is here.

Improve the efficiency of your health clearance process by over 25% through connected data, automated communications and streamlining processes.

Integration significantly reduces time to hire across numerous HR KPI's:

- HR governance - Health Clearance E-form screening can be reduced to take place within 2 days of offer letters being sent
- HR performance - the overall time to complete occupational health checks, i.e. from offer letters being sent to the occupational health check outcome date can also be reduced to within 2 days.

The new interface makes huge efficiencies for employers and employees.

Pre-placements
Trac can trigger the pre-placement questionnaire when the recruitment team choose, including automatically when the offer letter is sent.

This trigger also sends OPAS-G2 the applicant's details including name, job title, email, location, proposed start date, shift type and public documents.

Once the questionnaire is ready, Trac will email a link to the candidate and keep reminding them to complete it.

Health checks
Recruitment teams can see real-time occupational health checks once submitted into OPAS-G2, helping them to view which stage the applicant is at:

- Form not completed
- Occupational health to triage the form
- Occupational health have booked a consultation with the applicant
- Process complete and the outcome automatically notified to Trac.

Candidate withdrawals
Recruitment teams can retract a pre-placement automatically via Trac if required, preventing unnecessary occupational health progression.

Health advice
Occupational health information is automatically provided back to the recruitment team, reducing paper or electronic forms. This speeds the process and removes the chance of errors.

Security
Recruitment teams have access to real-time progress of the Work Health Assessment whilst the medical data is held securely by occupational health. The recruitment, HR and occupational health teams have a single point of reference for all information they should have access to, restricting confidential medical information to occupational health users only.

Software overview

OPAS-G2 - Delivering efficient occupational health processes using data—led insights to improve employee health, reduce absenteeism, presenteeism and deliver ROI.

Trac - Manage the entire recruitment process from authorisation to candidate start date. Trusted by over 190 NHS and local government organisations our software is an applicant tracking system with links to Electronic Staff Record, jobs.nhs.uk and DBS.